

CDTA COVID-19 PROCEDURE

PURPOSE AND STATEMENT:

CDTA is committed to ensuring the health and wellbeing of all students, staff and their families and will continue to follow the advice of the UK Government, NHS, Public Health England and our local Health Protection Team.

The current (summarised) advice is:

- Educational settings are currently re-opening for all year groups in September
- OOSS can open from the beginning of the school summer holidays
- Social distancing is 2m (or 1m+ if 2m is not possible or with risk mitigation)
- Anyone who is showing symptoms of a cough and/or fever are to self-isolate for 7 days
- Anyone with confirmed COVID-19 or contact by NHS Test and Trace are to self-isolate for 14 days

THE PROCEDURE IS BASED ON THE BELOW PRINCIPLES:

- The welfare of CDTA students, staff and their families is paramount
- All staff are responsible for ensuring this procedure is followed
- It is the role of every CDTA member to minimise the risk of spreading COVID-19
- CDTA is committed to following the advice of the UK Government, NHS and Public Health England

RETURNING TO CDTA:

To attend classes, parents must agree to a health questionnaire being completed at the start of each half term and must confirm that no one in the household has any symptoms of COVID-19 or has been told to self-isolate. If this information changes at any point, parents must inform the CDTA Principal immediately.

Any student/teacher or family member who is tested positive for COVID-19 up to two weeks post event dates must immediately inform CDTA management. The bubble that is affected will immediately be notified including students/parents/teachers. Should this occur while classes are running, the bubble affected will be shut down, and spaces deep cleaned immediately follow government guidance "COVID-19: cleaning in non-healthcare settings". It may be that as we are following social distancing rules that even bubbles won't be shut down however we will follow information given to us by the NHS Test and Trace system.

If a student/family are incapable of following these new rules then CDTA has the right to remove the student from classes. This will be on a case-by-case basis and no refund will be offered.

Children may supply their own PPE equipment although this is not mandatory and it is not the responsibility of teachers to ensure it is used or worn correctly. It is **not** to be worn during physical activity.

ARRIVING AT THE STUDIO:

No parents will be allowed on site, they must drop off and collect at the appointed entry points; the normal church rooms door for the small hall and the blue double doors for the big hall. When dropping off and collecting, students and parents must abide by the 2m social distancing rules. Please queue up with a 2m distance until the teacher invites you in.

Please arrive on time, if you are late and the door has been closed please use the doorbell on the main entrance door to be let in.

If it is the child's first session with us it may be appropriate for the parent to wait in the foyer area but in this case a face covering **must** be worn at all times.

Upon arrival, all students are to immediately wash their hands (or use the sanitiser provided). Students should arrive in uniform (if coming straight from school please try to arrange changing at school before arriving). They must bring suitable dance shoes (if needed) in a clearly named bag. These will be placed on an allocated chair which will be cleaned after use. Students must also bring their own water bottle, **please note they will no longer be allowed to use the kitchen facilities.**

We won't be taking the children's temperatures however if we suspect any child may have a fever they must be immediately isolated and collected by their parents.

IN THE STUDIO:

Max Teacher: Student Ratio:

Small Hall (St Andrews) = 1:4

Big Hall (St Nicolas) = 1:12

Groups of no more than 15 students will be supervised by 1 or 2 teachers. For the purposes of child-friendly and age appropriateness CDTA will call these groups "bubbles". There will be no cross contamination between "bubbles" as students will not mix and spaces will be cleaned between group's use.

Students will be allocated their own 2m square space to use throughout their session, which they must stay within. An example of this (including safe spaces to walk) is included as appendix 1 of this document.

Students will place all their belongings onto their allocated chair (to be cleaned in between classes). This includes bags, shoes, water and healthy snacks if needed.

TOILET TRIPS:

Students in the big hall will be asked to use the adjacent toilet only and reminded to wash hands after use and also if they sneeze or cough into their hands. Students using the small hall will be asked to use the allocated men's/ladies toilet, please note only **one** toilet will be in use, (which will be clearly labelled) and therefore only 1 student at a time may be allowed to use the toilet.

BREAKS:

Breaks, moving to different spaces and the use of corridors and bathrooms will be closely monitored to ensure social distancing is always upheld. This will be through staggered breaks, toilet supervision and a one-way corridor system where possible.

Any students over 11 years of age who have a break in between their classes and therefore need to wait in the foyer area **must** wear a face covering (unless eating). **All** children waiting in the foyer in between classes **must** keep the 2m social distancing rule with their peers.

PICK UP:

Please pick up your child on time, the teacher will escort them out, with social distancing. Please note the teacher will need to clean before their next class and so being late will directly impact on them. If you are late we will ask your child to wait in the foyer (with their face covering) and you will need to ring the doorbell to have them meet you.

OTHER:

Singing has reportedly been notified as a more high-risk activity in relation to the spread of COVID-19 therefore singing will not be included at this time in class content.

Teachers will try not to over project or shout in class to avoid and limit any higher risk of transmission. Music will be turned down for teachers to give corrections etc. Any teacher who must project to teach must increase social distancing and ensure space is well ventilated or use a mic/headset. Children will be reminded not to raise voices. Teachers will increase ventilation in classes by opening windows and doors where appropriate.